



ABSTRACTS & FULL PAPERS GUIDELINES



INTERNATIONAL FEDERATION
OF SOCIETIES OF COSMETIC CHEMISTS

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34th IFSCC Congress 2024

Abstract Submission is Open

NEW Abstract submission deadline: 23 February, 2024

Welcome to the abstract submitting process for the **34th IFSCC Congress**, Foz do Iguaçu, Brazil, 15-17th October 2024. Participants are encouraged to submit an abstract for review by the Scientific Committee, which reserves the right to select the abstracts relevant to the Congress.

Before submitting your abstract, please read carefully the abstract submission regulations and guidelines. You will be able to update and/or make changes to your uploaded abstract until the submission deadline date.

If you have any questions, please contact the secretariat at info@ifsc2024.com.

Important Deadlines

7 September, 2023	Call for Papers and Registration open
23 February, 2024	New Abstracts submission deadline
19 April, 2024	Acceptance and format notification for Authors by email
03 June, 2024	Deadline for Full Papers submission
22 July, 2024	Deadline for Author-presenter registration
2 September, 2024	Deadline for submit Poster in PDF format
14 October, 2024	Workshops Pre-Congress
15-17 October, 2024	Congress: Podium & Poster Sessions

HIGHLIGHTS

- Abstracts are accepted under 4 Main Themes: select the most relevant theme for your paper and the best format for its delivery (podium or poster).
- Scientific Committee will review all abstracts submitted and work to incorporate into designated sessions (podium or poster), as qualified by the Committee. The format indicated does not automatically guarantee acceptance without review. Committee can change the format.
- Abstracts selected for the final program must be presented by the designated presenting Author, as indicated on the submission form.
- Once accepted, Presenter is expected to register and present the content described in the abstract during the designated schedule.



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- Posters will be on display throughout the Congress and presenting Author will be present during designated periods.
- Posters must be printed in paper, vinyl or other materials that can be recycled.
- Follow the steps outlined on the Abstract Submission portal accessible through the link below to enter all pertinent information.
- All abstracts must be submitted electronically by this website. Please do not email abstracts.
- Ensure that all authors who contributed to the work are included and that the authors' names and author order are complete and correct. You must identify a presenting author (option available on submission form).
- Authors registered may present up to 3 posters or 2 poster & 1 podium..

ABSTRACT SUBMISSION REGULATIONS AND GUIDELINES

1st Step

The presenting author has to be the one who submits the abstract and needs to be registered in the abstract submission platform.

Select "Abstract Submission" and proceed with the registration. [Click here.](#)

2nd Step

Fill in all the blanks in the form and upload your Abstract file:

- Affiliation
- Author/s
- Abstract information:
 - Abstract type (Podium/Poster). If the abstract submitted for a Podium presentation does not qualify, it will be considered for a Poster presentation.
 - Topic: select from the list the topic that best fits your work.
- Topic List:
 - **Skin, Hair & Orl Care Sciences**
 - **Safety, Efficacy, Sensory & Neurosensory Evaluations**
 - **Formulation, Application & Microbiome**
 - **Sustainability, Biodiversity & New Ingredients**



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3rd Step

Once completed, click on "Submit", and you will receive an abstract submission confirmation via email. You will be able to make changes to the abstract until you click "Abstract Changes" before the final deadline. Be aware that the abstract submission process is not finalized until you click on "Submit" and receive the confirmation by email.

4th Step

If the author fails to register to attend the Congress upon abstract approval, the Poster/Podium presentation will be removed from the program.

ABSTRACTS GUIDELINES

- Abstracts must be submitted in English and should have a minimum of 300 words but not exceed 530 words. Tables and figures can be included in the abstract only if they are essential to the understanding of the abstract.
- The Scientific Program Committee will automatically reject abstracts describing work using experimentation on animals.
- Abstracts should describe original scientific work and must not have been previously published, submitted for publication, or submitted to any other conference or congress.
- Abstracts must include the following:
 1. Title (max 25 words)
 2. Authors and affiliation
 3. Three to five keywords should be submitted for each abstract to aid the review process
 4. Introduction: Stating the purpose or aim of the paper
 5. Methods
 6. Results
 7. **Discussion and Conclusion**
 - Authors should use INCI names or IUPAC, U.S.P., N.F. names and avoid the use of any commercial or chemical trade names. The mentioning of equipment trade names is acceptable unless the intention of the presentation is to promote the use of said equipment.
 - Authors of accepted abstracts must submit the full paper by the requested deadline. The manuscript should not exceed 5,000 words and can include illustrations, charts, and tables.
 - At the time of the Congress, all scientific work in Podium presentations and Posters must be original scientific work and must not have been



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previously published nor submitted for publication or presented at any other conference or congress.

- Each author whose abstract is accepted is required to accept the copyright statement for both the abstract and the full paper.

FULL PAPERS GUIDELINES

- Papers should describe an **original scientific work and must not have been previously published**, submitted for publication nor submitted to any other conference, irrespective of language. Likewise, it cannot be submitted to any another journal or conference until after the celebration of the 34th IFSCC Congress on October 15th-17th, 2024.
- General format:
 - Papers must be submitted in English and should not exceed 5000 words from the introduction to the conclusion. Papers must be submitted in pdf format.
 - The paper should be typed using Arial font and using double spacing throughout the entire paper. Keep font size as in the template provided.
 - Tables, figures and charts may be included but should be kept under 10.
 - All tables and figures should be numbered consecutively as they appear in the manuscript text.- Tables are to use Roman numerals (I/II/III). Tables are written with a capital throughout the text. Captions should always be included for all tables where appropriate.
 - All figures are to be labeled with Arabic numerals (1/2/3).
- Papers containing data obtained from **animal testing will not be considered** for the scientific program of the congress. Any research involving human subjects, materials or data must conform to the ethical principles for medical research as stated in the Declaration of Helsinki, if applicable, or at least have been approved by the local ethics committee. All papers based on such research must include a statement to the effect that all subjects had given their informed consent to participate.
- The **use of company names or generic trade names, trademarks, or other commercial reference is prohibited**. All common chemicals or commercial chemical derivatives must be referred to by their chemically generic, U.S.P., N.F. or I.N.C.I. designated names. If a material is not listed in any of the above sources of chemical references and a proprietary or trade name must be cited in the manuscript, then the name of the manufacturer, address and general chemical composition or structural composition must be described or provided as a footnote.



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- Units of Measure: all units are to be expressed in the Metric or SI (International System of Units) form.
- Papers must use the provided template and include the following sections:
 - Title of the article
 - Authors names and affiliations
 - Abstract
 - Keywords
 - Introduction
 - Materials and Methods
 - Results
 - Discussion
 - Conclusion
 - Acknowledgments
 - Conflict of Interest Statement
 - References

If you have any problem submitting your abstract of full paper, please contact us by email: info@ifsc2024.com.