



ABSTRACTS GUIDELINES

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INTERNATIONAL FEDERATION
OF SOCIETIES OF COSMETIC CHEMISTS



34th IFSCC Congress 2024 Abstract Submission is Open

NEW Abstract submission deadline: 23 February, 2024

Welcome to the abstract submitting process for the **34th IFSCC Congress**, Foz do Iguazu, Brazil, 15-17th October 2024. Participants are encouraged to submit an abstract for review by the Scientific Committee, which reserves the right to select the abstracts relevant to the Congress.

Before submitting your abstract, please read carefully the abstract submission regulations and guidelines. You will be able to update and/or make changes to your uploaded abstract until the submission deadline date.

If you have any questions, please contact the secretariat at info@ifsc2024.com.

Important Deadlines

7 September, 2023	Call for Papers and Registration open
23 February, 2024	New Abstracts submission deadline
19 April, 2024	Acceptance and format notification for Authors by email
03 June, 2024	Deadline for Full Papers submission
22 July, 2024	Deadline for Author-presenter registration
2 September, 2024	Deadline for submit Poster in PDF format
14 October, 2024	Workshops Pre-Congress
15-17 October, 2024	Congress: Podium & Poster Sessions

HIGHLIGHTS

- Abstracts are accepted under 4 Main Themes: select the most relevant theme for your paper and the best format for its delivery (podium or poster).
- Scientific Committee will review all abstracts submitted and work to incorporate into designated sessions (podium or poster), as qualified by the Committee. The format indicated does not automatically guarantee acceptance without review. Committee can change the format.
- Abstracts selected for the final program must be presented by the designated presenting Author, as indicated on the submission form.
- Once accepted, Presenter is expected to register and present the content described in the abstract during the designated schedule.



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- Posters will be on display throughout the Congress and presenting Author will be present during designated periods.
- Posters must be printed in paper, vinyl or other materials that can be recycled.
- Follow the steps outlined on the Abstract Submission portal accessible through the link below to enter all pertinent information.
- All abstracts must be submitted electronically by this website. Please do not email abstracts.
- Ensure that all authors who contributed to the work are included and that the authors' names and author order are complete and correct. You must identify a presenting author (option available on submission form).
- Authors registered may present up to 3 posters or 2 poster & 1 podium..

ABSTRACT SUBMISSION REGULATIONS AND GUIDELINES

1st Step

The presenting author has to be the one who submits the abstract and needs to be registered in the abstract submission platform.

Select "Abstract Submission" and proceed with the registration. [Click here.](#)

2nd Step

Fill in all the blanks in the form and upload your Abstract file:

- Affiliation
- Author/s
- Abstract information:
 - Abstract type (Podium/Poster). If the abstract submitted for a Podium presentation does not qualify, it will be considered for a Poster presentation.
 - Topic: select from the list the topic that best fits your work.
- Topic List:
 - **Skin, Hair & OrI Care Sciences**
 - **Safety, Efficacy, Sensory & Neurosensory Evaluations**
 - **Formulation, Application & Microbiome**
 - **Sustainability, Biodiversity & New Ingredients**



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3rd Step

Once completed, click on "Submit", and you will receive an abstract submission confirmation via email. You will be able to make changes to the abstract until you click "Abstract Changes" before the final deadline. Be aware that the abstract submission process is not finalized until you click on "Submit" and receive the confirmation by email.

4th Step

If the author fails to register to attend the Congress upon abstract approval, the Poster/Podium presentation will be removed from the program.

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- Abstracts must be submitted in English and should have a minimum of 300 words but not exceed 530 words. Tables and figures can be included in the abstract only if they are essential to the understanding of the abstract.
- The Scientific Program Committee will automatically reject abstracts describing work using experimentation on animals.
- Abstracts should describe original scientific work and must not have been previously published, submitted for publication, or submitted to any other conference or congress.
- Abstracts must include the following:
 1. Title (max 25 words)
 2. Authors and affiliation
 3. Three to five keywords should be submitted for each abstract to aid the review process
 4. Introduction: Stating the purpose or aim of the paper
 5. Methods
 6. Results
- 7. **Discussion and Conclusion**
 - Authors should use INCI names or IUPAC, U.S.P., N.F. names and avoid the use of any commercial or chemical trade names. The mentioning of equipment trade names is acceptable unless the intention of the presentation is to promote the use of said equipment.
 - Authors of accepted abstracts must submit the full paper by the requested deadline. The manuscript should not exceed 5,000 words and can include illustrations, charts, and tables.
 - At the time of the Congress, all scientific work in Podium presentations and Posters must be original scientific work and must not have been



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previously published nor submitted for publication or presented at any other conference or congress.

- Each author whose abstract is accepted is required to accept the copyright statement for both the abstract and the full paper.

If you have any problem submitting your abstract, please contact us by email: info@ifsc2024.com.